*Note: This is a sample agreement for counties, homeless providers, or local agencies, to lease additional space to support clients during COVID-19 response. This sample is based on an agreement provided by a community, however, you will need to customize this template based on your local laws, regulations, and funding sources.*

**GROUP SALES AGREEMENT**

**MADE AND ENTERED** into this 1st day of April 2020, by and between the *[name of county]*, (hereinafter “County') on behalf of the *[name of contracting department]* (hereinafter “*[department abbreviation]*”),

AND

*[name of hotel]*.

**WITNESSETH:**

**WHEREAS** *[name of hotel]*, a limited liability company is the owner of a hotel located at *[address of hotel]* (hereinafter the “Hotel”); and

**WHEREAS**, Federal, State and Local governments have declared various emergencies in order to limit or slow the spread of the Covid-19 virus; and

**WHEREAS**, the County, by and through its *[name of contracting department]*, has determined that it is necessary and prudent to provide temporary living accommodations to certain individuals to decrease the risk of spreading the Covid-19 virus in the County of *[name of county]* (collectively referred to as “Guests”); and

**WHEREAS**, time is of the essence in procuring said hotel rooms for the above-stated purposes, and

**WHEREAS**, the County and the *[name of hotel]* desire to enter into a group sales agreement for hotel rooms and other services related to the rental of hotel rooms to the County on behalf of *[name of contracting department]* under the terms and conditions contained herein.

**NOW, THEREFORE**, the parties hereto, in consideration of the mutual covenants and conditions contained therein, do hereby agree to be legally bound as follows:

1. Initial Term and Minimum Room Rental Commitment. For a period of 30 days

commencing *[beginning date of occupancy]* and ending on *[ending date of occupancy]* (hereinafter “the Initial Period”), the County agrees to rent from *[name of hotel]* a minimum of *[number of leased rooms]* rooms per night at the Hotel.

2. Guest Room Rate. The rate to be charged by *[name of hotel]* for the rental of rooms at the Hotel shall be $*[agreed upon price]* per night per room. The County is a tax-exempt governmental subdivision and shall not be liable for any state and local taxes customarily assessed on hotel rooms in *[name of county]* County, *[State]*.

3. Initial Payment. Prior to *[contracting department]* placing any Guests at the Hotel, County shall pay *[name of hotel]* a deposit of $*[amount of agreed upon deposit]*.

Payment For The Rooms For The Initial Period. The total amount payable from the County to *[name of hotel]* for the Initial Period shall be $*[Enter total amount: calculate using the total number of leased rooms multiplied by the nightly rate]*. The deposit referred to in Paragraph 3 shall be applied to the balance of the amount due for the Initial Period. On or before *[ending date of lease]*, the County shall pay the amount of $*[Enter final amount: use the total amount above subtracting the damage deposit]*. In all instances where the *[name of hotel]* is seeking payment of monies during the Initial Period due to it under the terms of this Group Sales Agreement, *[name of hotel]* shall issue the County a written invoice. Said invoices may be in electronic format (e.g. pdf, Word, or other electronic document) and may be emailed to the *[contracting agency]* contact personnel listed in Paragraph 41 of this Group Sales Agreement.

5. Additional Hotel Room Rentals. *[name of hotel]* agrees to make additional rooms at the Hotel available to *[name of contracting agency]* on an as-needed basis. Should *[name of contracting agency]* require more than *[number of initial leased rooms]* guest rooms per night during the Initial Period, *[name of hotel]* agrees to make available up to a total of *[maximum number of rooms available]*

6. Payment For Guest Rooms In Excess Of *[Initial number of leased rooms]* Rooms Per Night During The Initial Period.

*[name of hotel]* shall invoice the County on a weekly basis for those additional rooms above *[number of initial leased rooms]* rooms per night used for Guests. County agrees to pay said invoices within 30 days of receipt of the invoice.

*7.* Renewal of the Initial Period. The Initial Period may be renewed in monthly increments

upon 5-days advance written notice by the County to *[name of hotel chain]* for a total of two separate additional months (hereinafter “the Renewal Period or Periods”) beyond the Initial Period.

8. Renewal Period(s) and Payment For The Rooms During The Renewal Period(s). During

the Renewal Period(s), County shall continue to be entitled to book guest rooms at the daily rate described in Paragraph 2 and shall otherwise be bound by the terms if of this Group Sales Agreement during the Optional Period(s), however the County shall not be bound by the minimum room rental commitment described in Paragraph 1. In all instances where the *[name of hotel chain]* is seeking payment of monies during the Renewal Period(s) due to it under the terms of this Group Sales Agreement, *[name of hotel chain]* shall issue the County a written invoice. Said invoices may be in electronic format (e.g. pdf, Word, or other electronic document) and may be emailed to the *[name of contracting agency]* contact personnel listed in Paragraph 41 of this Group Sales Agreement. During the Renewal Period(s), *[name of hotel]* shall invoice the County on a weekly basis for the actual number of guest rooms it uses that week. County agrees to pay said invoices within 30 days of receipt of the invoice.

9. Length of Stay. Each Guest checked into the Hotel by *[name of contracting agency]* shall check out on or before the 29th day of his/her stay. If *[name of contracting agency]* permits any Guest to stay beyond the initial 29 day stay, said Guest shall be required to check back into the Hotel.

10. Commission. The guest room rates listed above are net non-commissionable. The Hotel

is not responsible for the payment of commission(s) to any entity or individual unless specifically agreed to in this Agreement.

11. Understanding Concerning Room Rental. *[name of hotel chain]* acknowledges and understands that the guest room accommodations that are being provided to Guests under this Group Sales Agreement is due to the Covid-19 public health emergency and is intended to meet their basic needs for food and shelter. *[name of hotel chain]* shall, at no cost to the County, provide guests with basic cable television service and wi-fi internet connections in their guest rooms. All other guest selectable room amenities for which a cost, fee or charge is associated shall be disabled by *[name of hotel chain]* and the County shall bear no responsibility for the payment of any cost, fee or charge for any said associated guest selectable room amenities.

12. Other Service Providers. *[name of hotel chain]* understands and agrees that *[name of contracting agency]* may retain the services of one or more service provider organizations (hereinafter “SPO”) to assist them in discharging their duties under this Group Sales Agreement. The SPOs may include entities who provide logistical, food services, medical, mental health, drug and alcohol counseling, security and other necessary services required to serve the Guests. Upon demand, *[name of contracting agency]* shall provide *[name of hotel chain]* a list of the service provider organizations and associated employees of those organizations assigned to the Hotel by*[name of contracting agency]*. *[name of contracting agency]* and any service provider organizations (hereinafter “*[contracting agency]/*SPO") agree to provide adequate supervision of employees of *[contracting agency]/*SPO assigned to the Hotel and *[contracting agency]/*SPO shall provide the Hotel with the name and contact information of the supervisors of those *[contracting agency]/*SPOemployees assigned to the Hotel.

13. Method of Reservation of Hotel Rooms and Assignment of Guest Rooms. Reservations

will be made via a rooming list that will be managed by *[contracting agency]/*SPO. The rooming list must include the Guest's name, arrival date and anticipated departure date. *[name of hotel chain]* shall place Guest names into their booking system in order to accurately:

A. Account for which rooms are in use;

B. Identify which Guest is occupying the room; and

C. Invoice the County in the event that more than 100 guest rooms are required on any

particular night during the Initial Period or Renewal Period(s).

Since the circumstances necessitating this Group Sales Agreement are unprecedented, *[name of hotel chain]* and *[name of contracting agency]* may agree, in writing, to modify the method of reservations used as the circumstances warrant. *[name of hotel chain]* agrees that *[contracting agency]/*SPO shall be vested with the authority for deciding in which rooms Guests shall be placed, subject to *[name of hotel chain*'s policy of containing all Guests in the same area of the hotel.

14. Guest Room Key Distribution and Guest Room Inspection. Guest room keys will be pre

made based on the rooming list and updates to the list that are provided by *[contracting agency]/*SPO. All guest room keys will be given to a *[name of contracting agency]* on-site coordinator assigned by a *[contracting agency]/*SPO. *[contracting agency]/*SPO will have keys signed out and given to each guest upon arrival, a *[contracting agency]/*SPO representative and Hotel staff member will inspect all rooms prior to occupancy to verify that the rooms are delivered in clean, working order. Upon departure of a Guest, a representative of *[contracting agency]/*SPO and a hotel staff member will inspect each room to verify the room is returned in clean condition (normal wear and tear excepted) and working order, provided that all check out room cleaning will be provided a third party cleaning company selected by *[name of hotel]* at the sole cost and expense of *[name of contracting agency]* and the County (all such costs will be invoiced by *[name of hotel]* to *[contracting agency or county]*.

15. Checkout. It is the responsibility of *[contracting agency]/*SPO to ensure that all Guests occupying guest rooms during the duration of this Group Sales Agreement will vacate the Hotel once the Initial Period or any Renewal Period is completed and the *[name of contracting agency]* is no longer paying for the overnight guest rooms. Should there be a delay in vacating rooms at checkout or putting rooms back into working order as a result of damage, and the *[name of hotel]* must turn away business as a result, the County will be liable to pay for those rooms on sold out nights.

16. Dispute Resolution Regarding The Room Charges. The County will notify *[name of hotel]* of any disputed guest room charges within 30 days after receipt of the invoice. *[name of hotel]* agrees to work with the County in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If, after the date of resolution of any guest room charge disputes, payment of any invoice is not received by *[name of hotel]* within 30 days, a finance charge at the rate of the lesser of (a) 1-1/2% per month (18% annual rate) or (b) the maximum allowed by law, shall be charged and due and payable by the County on any portion of the unpaid balance commencing on the date of the resolution of any above stated disputes until the date of payment, and the reasonable cost of collection, including attorney's fees.

17. General Considerations: The sole use of the rooms sold under the Group Sales Agreement

is for hotel stays for individuals to self-isolate, and not for hospitalization or clinical care; provided, however, that *[contracting agency]/*SPO's may provide medical monitoring of individuals and minimum necessary care for individuals who may present flu-like symptoms but do not require hospitalization. At no time will *[name of hotel]* staff be required to enter rooms in connection with the foregoing.

18. Limited Housekeeping Services. *[name of contracting agency]* and the County will be provided with bed sheets, 2 towels, 1 soap and 1 shampoo per occupied room on a weekly basis to a central location or offsite location determined by *[name of hotel]*. *[name of contracting agency]/*County will be responsible for distributing the linen and toiletries to Guests. *[name of contracting agency]/*County will be responsible to bring soiled linen to such locations determined by *[name of hotel]* at such intervals required by *[name of hotel]*. Laundering of sheets and towels will be completed once a week on a schedule to be determined by the Hotel and disclosed to *[contracting agency]*/SPO. *[name of hotel]* will not launder clothing or other personal items for a Guest. No Guest laundry facilities are available at the Hotel. *[name of hotel]* housekeeping staff will not enter a Guest's room except for maintenance emergencies.

19. County Vendor Permitted To Deliver Food For Guests To The Hotel; Friends and Family

Of Guests Permitted To Drop Off and Pick Up Certain Items For Guests. *[name of hotel]* shall permit the food vendor selected by *[contracting agency]*/SPO to deliver food orders to the Hotel. Said food vendor shall deliver all food in disposable containers. *[name of hotel]*acknowledges and agrees that the County's food vendor is permitted to store pre-made meals in the Hotel's walk-in coolers. Since the Hotel does not offer guest laundry services, Guests are permitted to have family and friends pick up and drop off clothing items for Guests. In addition to clothing, Guests may receive other items from family and friends, including but not limited to: reading materials, the Guest's prescription medicine, over the counter medicine, personal care items (for example soap, shampoo, mouth wash, dental floss, toothpaste, toothbrush and the like), religious materials, supplemental food or nutrition items, non alcoholic beverages, and electronic devices (for example laptop computers, tablet computers, and smart phones).

20. General Maintenance. General maintenance, upkeep and repair of the Hotel and all of its

mechanical systems, including but not limited to, HVAC, plumbing, electrical, internet, and cable television will be performed as needed by *[name of hotel]* staff or contractors and shall not be the responsibility of the County.

21. Trash Removal. Trash pick-up will be performed by *[name of hotel]* on a scheduled basis that will be determined by the housekeeping staff and disclosed to *[contracting agency]/*SPO, No *[name of hotel]* staff or contractor will be required to enter any rooms at any time.

22. Force Majeure. The occurrence of any of the following events shall excuse any obligations

of *[name of hotel]* or County under this Group Sales Agreement (except for payments) for so long as such obligation remains impossible or reasonably impracticable to perform, provided such event is not the fault of the Party delayed in performing the obligation under this group sales agreement: strikes, lockouts, labor disputes, epidemics and pandemics (except as provided below), famine, acts of God, inability to obtain labor, materials, or reasonable substitutes therefor, failure of power, water, fuel, electricity, or other utilities, governmental restrictions, regulations, or controls, enemy or hostile governmental action, civil commotion, fire or other casualty, and other causes beyond the reasonable control of the Party obligated to perform (“Force Majeure”). Notwithstanding the foregoing, the Parties acknowledge this Group Sales Agreement was entered into on an expedited basis as a result of the Covid-19 public health emergency and, except as otherwise provided herein, the occurrence of the Covid-19 public health emergency shall not excuse the obligations of the *[name of hotel]* or the County hereunder unless an additional Force Majeure event or Force Majeure worsening of the current Covid-19 public health emergency renders impossible or reasonably impracticable the Parties responsibilities under this Group Sales Agreement.

23. Dealings with Other Hotel Guests and Noise Abatement. The County, *[name of contracting agency]* and its SPOs understand the importance of the quiet and intimate surroundings that The *[name of hotel]* provides to its guests and therefore agree to instruct all Guests that they shall not disturb or intervene with any other *[name of hotel]* guests as well as the homeowners in the vicinity of the Hotel throughout the duration of their stay. Any gatherings of people in the guestrooms must adhere to the quiet ordinance, which starts at 9:00 p.m. each night. If complaints are received by*[name of hotel]* Management that Guests in rooms being paid for by the County are being excessively loud or are disturbing other Hotel guests or nearby homeowners, *[name of hotel]* Management shall give a warning to that Guest for the first offense and shall promptly notify *[contracting agency]*/SPO of the name of the Guest to whom the warning has been given. The second time that *[name of hotel]* is made aware of complaints about a Guest, *[name of hotel]* may remove everyone in that hotel room off the Hotel premises without any refund to the County. The *[name of hotel]* shall promptly notify *[contracting agency]*/SPO of the name of the Guest and other occupants of that room who has been removed.

24. Outside Contractors. Should the County elect to utilize outside vendors, contractors or

subcontractors (“Outside Contractor(s)'), other than the *[contracting agency]*/SPOs identified in paragraph 12, on the Hotel premises during the term of this Group Sales Agreement, County must notify Hotel of its intention to use such Outside Contractors in writing at least five days in advance and receive the approval of the Hotel. The County shall require all Outside Contractors to sign a hold harmless, indemnification and insurance agreement prepared and provided by *[name of hotel]*, Hotel's property manager and Hotel's asset manager and provide proof of insurance in amounts and types of coverages acceptable to *[name of hotel]* before such Outside Contractors will be allowed to provide services on Hotel premises. In some instances, Hotel may be required, pursuant to obligations imposed on Hotel by labor unions or collective bargaining agreements, to utilize Hotel labor to provide certain services, and the County agrees to pay the fees and*/*or charges associated with these services.

25. Security. The County must independently provide or pay for according to the terms of this

paragraph security guards for 120 hours per week, seven days a week, for the duration of the Initial Period or any Renewal Period(s). The *[name of hotel]* and *[contacting agency]/*SPO will agree upon a schedule for the security guard based on the needs of the County after Guests begin to arrive at the Hotel. If *[name of hotel]* provides the County with a security guard, the County will be invoiced at $15.00 per hour, billable in one-week increments. If *[name of hotel]* determines, in its sole discretion that additional security is needed in order to maintain the safety and decorum of the Hotel during the Initial Period or any Renewal Period(s), the County, at its expense, will provide such additional security personnel as is reasonably necessary by a reputable licensed guard or security agency doing business in *[name of county]* County, which agency shall be subject to Hotel's prior approval. Any security personnel retained under this paragraph shall not carry weapons. Any security agency provided by the County must sign a hold harmless, indemnification and insurance agreement in the form currently in use at Hotel in favor of Hotel, Hotel's Owner and Group, and provide proof of insurance in amounts acceptable to Hotel before they will be allowed to provide security services on Hotel premises.

26. Americans with Disabilities Act. The *[name of hotel]* and *[name of county]* County acknowledges that beginning on January 1, 1992 and continuing thereafter in accordance with the compliance dates established or required under Title III of the Americans With Disabilities Act and the regulations promulgated there under (“ADA), the *[name of hotel]* facilities being rented to *[name of county]* County under this Group Sales Agreement, its guest rooms and its common areas are in compliance with the public accommodation requirements of the ADA.

*2*7. Indemnification; Insurance.

A. County Indemnification. The County will save and hold *[name of hotel]* and *[name of hotel]*'s officers, owner's directors, members, managers, shareholders, employees, contractors, agents, attorneys, accountants and advisors, including without limitation, the *[name of hotel]*'s property manager (“Manager”) and its affiliates and *[name of hotel]*'s asset manager (collectively, the “Hotel Parties”) harmless, and will exonerate and indemnify the Hotel Parties, from and against any and all claims, liabilities, penalties, damages or expenses (including without limitation reasonable attorneys' fees) asserted against or incurred by Hotel Parties:

1.on account of or based upon any injury to person (including, without limitation, any employee of *[name of hotel]* or Manager), loss of life, or loss of or damage to the Hotel sustained or occurring in, on or about the Hotel; or

2.on account of or based upon (including moneys due on account of) any work

or thing whatsoever to the extent done in, on or about the Hotel by or on behalf of the County; or

3.on account of or resulting from the failure of County to perform or discharge

any of its covenants or obligations under this Group Sales Agreement;

B. and, in case any action or proceeding brought against Hotel Parties by reason of

any of the foregoing or for any reason whatsoever arising out of or related to this Group Sales Agreement, the County upon notice from *[name of hotel]* shall at County's expense defend such action or proceeding and employ counsel reasonably satisfactory to *[name of hotel]*. All such matters will in addition to the requirements hereof be subject to and covered by the *[name of contracting department]* and County self-insurance.

28. Compliance with Applicable Law. This Group Sales Agreement is subject to all applicable

federal, state and local laws, including health and safety codes, alcoholic beverage control laws, disability laws and the like. *[name of hotel]* and County agree to cooperate with each other to ensure compliance with such laws.

29. Entire Agreement. This Group Sales Agreement and any exhibits made a part hereof contain the entire and only agreement between the parties and any and all statements and representations, written and oral, including previous correspondence and agreements between the parties hereto, are merged herein. Any executory agreement hereafter made shall be ineffective to change, modify, discharge or effect an abandonment of this group sales agreement in whole or in part unless such executory agreement is in writing and signed by the party against whom enforcement of the change, modification, discharge or abandonment is sought. Nothing herein shall prevent the parties from agreeing to amend this Group Sales Agreement and any exhibits made a part hereof as long as such amendment shall be in writing and shall be duly signed by both parties.

30. Damage to Hotel Rooms or Common Areas. *[name of hotel]* agrees to provide clean, smoke free and damage free accommodations to Guests at check-in. Upon check-out, rooms or common areas not returned in the same condition, normal wear and tear excepted, will be subject to fees to return the guest room or common area to original condition. Costs for replacement of carpeting, mattresses, pest control or additional cleaning and repairs will be charged to County via invoice. Rates for goods, services and labor will be charged in relation to the cost of the same services in the community where the Hotel is located.

31. Cleaning of Rooms and Common Areas Occupied by Guests Diagnosed with Covid-19.

The Parties agree and acknowledge that cleaning and sanitizing of guest rooms and common areas is necessary to limit the risk of the possible spread of the Covid-19 virus at the Hotel. To that end the County agrees to undertake the responsibility, using the services of a vendor approved by *[name of hotel]*, for the cleaning and sanitizing at the Hotel as follows:

A. When an individual Guest who has been diagnosed with Covid-19 checks out of a

guest room during the Initial Period or a Renewal Period(s), the County shall have that guest room cleaned and sanitized by a third party cleaning company acceptable to *[name of hotel]* in its sole discretion before *[contracting agency]*/SPO shall place any other Guest in

that guest room.

B. During the Initial Period and any Renewal Period(s), any common areas in which

Guests diagnosed with Covid-19 frequent, the County shall have such areas cleaned

and sanitized twice daily.

C. At the end of the Initial Period and any Renewal Period(s), the County agrees to

pay for the overall cleaning and sanitization of all guest rooms and common spaces occupied by Guests diagnosed with Covid-19 by such third parties selected by *[name of hotel]*.

For any cleaning and sanitizing required by this paragraph, the County and its vendors shall comply with the standards established or recommended by the *[name of county]* County Health Department for the cleaning and sanitizing of areas inhabited or touched by individuals infected with the Covid-19 virus. The County shall use the services of a reputable third-party vendor acceptable to *[name of hotel]* for the cleaning and sanitizing required by this paragraph.

32. Omitted.

33. Governing Law and Venue. This Group Sales Agreement is made pursuant to, and shall be

governed by, and construed in accordance with, the laws of the *[state]*, without regard to conflict of law rules. Venue shall lie in the courts located in *[name of county]* County.

34. Provision of Additional Common Space. During the term hereof, *[name of hotel]* shall

provide, at no cost to the County, smaller meeting rooms for *[contracting agency]*/SPO and other County departments and Outside Contractors with whom the County is collaborating with to accommodate the Guests' needs.

35. Successors and Assigns; No Assignment of Rights or Obligations; Absence of Rights in

Third Party Beneficiaries. This Group Sales Agreement shall be binding on the successors, heirs and assigns of the County and *[name of hotel]*. The County may not assign this Group Sales Agreement or any rights or obligations hereunder without the written consent of *[name of hotel]*. In no event may the County transfer or resell its rights under this Group Sales Agreement to any third-party room reseller for any purposes whatsoever, including but not limited to reselling cancelled or unused portions of the room block assigned to this Group Sales Agreement. The County and *[name of hotel]* are the only parties to this Group Sales Agreement. No provision of this Group Sales Agreement shall be construed in any manner so as to create any rights in third parties who are not signatories to the Agreement. It shall be interpreted solely to define specific duties and responsibilities between the County and the *[name of hotel]*, and shall not provide any basis for claims of any other individual, partnership, corporation, organization or municipal entity.

36. Authority. The execution and delivery by the Parties to this Group Sales Agreement and

any ancillary document executed in connection with this Group Sales Agreement, the performance by each Party of its respective obligations hereunder and thereunder, and the consummation by the Parties of the Group Sales Agreement contemplated hereby and thereby have been duly authorized by all requisite action on the part of each Party. This Group Sales Agreement constitutes a legal, valid and binding obligation of each Party enforceable against each Party in accordance with its terms.

37. Counterparts. This Group Sales Agreement may be executed in multiple counterparts, each

of which shall be deemed an original, and all of which shall constitute one and the same instrument. Executed counterparts of this Group Sales Agreement or any amendments thereto which are exchanged by electronic email, digitally or by PDF shall be as fully binding on the Parties as an original “blue ink" document.

38. No Co-Partnerships. It is understood and agreed that nothing herein contained is intended

or shall be construed to in any respect create or establish the relationship of copartners between the County and *[name of hotel]* for any purpose whatsoever.

39. Non-Liability of County Officials. No elected official, director, officer, agent, or employee

of County shall be charged personally or held contractually liable by or to *[name of hotel]* under any term or provision of this Group Sales Agreement, or because of any breach hereof, or because of its or their execution, approval, or attempted execution of this Group Sales Agreement.

40. County's Right to Examine Records.*[name of hotel]* shall maintain books, financial records, documents and other evidence pertaining to costs and expenses related to this Group Sales Agreement in such detail as will properly reflect all costs of labor, materials, equipment, supplies, services and other costs and expenses of whatever nature, if any, for which County funding has been provided under the provisions of this Group Sales Agreement. *[name of hotel]* shall maintain such books, records, documents and other materials in accordance with Generally Accepted Accounting Principles, where applicable. *[name of hotel]* shall provide access, during normal business hours, to such books, program and financial records, documents and other evidence upon request of the County Manager, the County Controller or their designees upon receipt of reasonable advance notice, either oral or written. A*[name of hotel]*'s books and financial records, documents and other evidence pertaining to services provided under the Group Sales Agreement shall be preserved and made available for a period of three (3) years following the termination of the Group Sales Agreement. The County Manager, the County Controller or their designees may audit, examine, review, photocopy, and*/*or make excerpts or transcripts of any of Contractor's books and financial records, documents and other evidence. Any deficiencies noted in any audit reports or otherwise must be fully resolved by the ABC Hotel Chain to the County's sole satisfaction within thirty (30) days after *[name of hotel]*'s receipt of written notice of such deficiencies.

41. Notices. All notices required to be given or made by *[name of hotel]* to County pursuant to

this Group Sales Agreement shall be made to:

***[name, contact information of responsible party or agency]***

with a copy sent to:

***[name, contact information of responsible party or agency]***

or to such other place as the County may from time to time designate in writing. All notices and payments required to be given by County to *[name of hotel]* pursuant to this Group Sales Agreement may be given or made to:

***[name, contact information of responsible party or agency]***

or to such other place as *[name of hotel]* may from time to time designate in writing.

**IN WITNESS WHEREOF**, the due execution of this Group Sales Agreement by duly qualified and authorized officers or representatives of each parting intending to be legally bound hereby, as of the day and year first above written:

Witness*/*Attest: *[name of hotel]*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County

By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*[Contracting agency]*

Agreement between *[name of county]* County and *[name of hotel]* for the provision of *[number of rooms]* rooms to be used as accommodations and*/*or temporary living accommodations for individuals stemming from the Covid-19 virus pandemic for an Initial Period of *[length of lease]* days commencing *[beginning date]* and ending on *[end date]* at a cost of $*[total cost including deposit]* Authorized by the County Manager on \_\_\_\_\_\_\_\_\_\_\_\_\_\_*, 2*020 at No. \_ \_-20.